

## **EXECUTIVE CABINET**

THURSDAY, 11TH DECEMBER 2014, 6.00 PM  
COUNCIL CHAMBER, TOWN HALL, CHORLEY

### **AGENDA**

#### **APOLOGIES FOR ABSENCE**

- 1 **MINUTES OF MEETING THURSDAY, 20 NOVEMBER 2014 OF EXECUTIVE CABINET**

(Pages 5 - 10)

- 2 **DECLARATIONS OF ANY INTERESTS**

Members are reminded of their responsibility to declare any pecuniary interest in respect of matters contained in this agenda.

If you have a pecuniary interest you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

- 3 **PUBLIC QUESTIONS**

Members of the public who have requested the opportunity to ask a question(s) on an item(s) on the agenda will have three minutes to put their question(s) to the respective Executive Member(s). Each member of the public will be allowed to ask one short supplementary question.

#### **ITEM OF EXECUTIVE LEADER AND EXECUTIVE MEMBER (ECONOMIC DEVELOPMENT AND PARTNERSHIPS) (INTRODUCED BY COUNCILLOR ALISTAIR BRADLEY)**

- 4 **OPEN SPACE PROVISION UPDATE**

(Pages 11 - 16)

Report of Chief Executive.

#### **ITEM OF DEPUTY EXECUTIVE LEADER AND EXECUTIVE MEMBER (RESOURCES) (INTRODUCED BY COUNCILLOR PETER WILSON)**

- 5 **APPROVAL FOR PROCUREMENT OF NEIGHBOURHOOD VANS**

(Pages 17 - 20)

Report of Director of Public Protection, Streetscene and Community.

**6 EXCLUSION OF THE PUBLIC AND PRESS**

To consider the exclusion of the press and public for the following items of business on the ground that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972.

By Virtue of Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Condition:

Information is not exempt if it is required to be registered under-

The Companies Act 1985

The Friendly Societies Act 1974

The Friendly Societies Act 1992

The Industrial and Provident Societies Acts 1965 to 1978

The Building Societies Act 1986 (recorded in the public file of any building society, within the meaning of the Act)

The Charities Act 1993

Information is exempt to the extent that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Information is not exempt if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to Regulation 3 of the Town & Country Planning General Regulations 1992(a).

**ITEM OF DEPUTY EXECUTIVE LEADER AND EXECUTIVE MEMBER (RESOURCES) (INTRODUCED BY COUNCILLOR PETER WILSON)**

**7 EXTENSION OF EXISTING INSURANCE LONG TERM AGREEMENTS**

(Pages 21 - 26)

Report of Chief Executive.

**ITEM OF EXECUTIVE MEMBER (CUSTOMER AND ADVICE SERVICES) (INTRODUCED BY COUNCILLOR GRAHAM DUNN)**

**8 PROCUREMENT OF THE NIGHT CARETAKING AND CONCIERGE SERVICES AT COTSWOLD SUPPORTED HOUSING**

(Pages 27 - 30)

Report of Director of Customer and Advice Services.

**9 ANY URGENT BUSINESS PREVIOUSLY AGREED WITH THE CHAIR**

GARY HALL  
CHIEF EXECUTIVE

Electronic agendas sent to Members of the Executive Cabinet Councillor Alistair Bradley (Chair), Councillor Peter Wilson (Vice-Chair) and Councillors Beverley Murray, Graham Dunn, Adrian Lowe and Paul Walmsley.

If you need this information in a different format, such as larger print or translation, please get in touch on 515151 or [chorley.gov.uk](http://chorley.gov.uk)

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**MINUTES OF****EXECUTIVE CABINET****MEETING DATE****Thursday, 20 November 2014****MEMBERS PRESENT:**

Councillor Peter Wilson (Chair) and Councillors Beverley Murray, Graham Dunn, Adrian Lowe and Paul Walmsley

**MEMBER RESPONSIBLE:**

Councillors Steve Holgate and Danny Gee

**COUNCIL CHAMPIONS:**

Councillors June Molyneaux and Julia Berry

**OFFICERS:**

Gary Hall (Chief Executive), Lesley-Ann Fenton (Director of Customer and Advice Services), Jamie Carson (Director of Public Protection, Streetscene and Community), Chris Moister (Head of Governance), Simon Clark (Head of Health, Environment and Neighbourhoods), Asim Khan (Head of Customer, ICT and Transactional Services), Sarah James (Head of Policy (Public Service Reform)), Hayley Hughes (Public Service Reform Programme Officer) and Ruth Rimmington (Democratic and Member Services Officer)

**APOLOGIES:**

Councillors Alistair Bradley

**OTHER MEMBERS:**

Councillors Eric Bell, Mike Handley, Paul Leadbetter, Roy Lees, Marion Lowe, Matthew Lynch, Mick Muncaster and John Walker

**14.EC.77 Minutes of meeting Thursday, 23 October 2014 of Executive Cabinet**

**Decision: The minutes of the meeting of the Executive Cabinet held on 23 October 2014 be confirmed as a correct record and signed by the Executive Leader.**

**14.EC.78 Declarations of Any Interests**

There were no declarations of any interests.

**14.EC.79 Public Questions**

The Deputy Executive Leader reported that there had been no requests from members of the public to speak on any of the meeting's agenda items.

**14.EC.80 Chorley Council Performance Monitoring Second Quarter 2014/2015**

The report of the Chief Executive was presented by the Deputy Leader and Executive Member (Resources), Councillor Peter Wilson.

The report set out the performance against the delivery of the Corporate Strategy, and key performance indicators during the second quarter of 2014/15.

Overall performance of key projects was excellent, with the majority of projects either complete or on track. Two projects; deliver the Chorley youth zone, and Friday Street health centre had been rated amber due to issues relating to timescales in delivering initial actions, however work was now underway to bring these projects back on track. The youth zone would be the subject of a report at the next Council meeting and the health centre had progressed significantly since the Council had begun co-ordinating the project.

Overall performance on the Corporate Strategy indicators and key service delivery measures was excellent. 71% of the Corporate Strategy indicators and 90% of the key service measures were performing above target or within the 5% tolerance.

The Corporate Strategy measures performing below target were; the number of long term empty properties in the borough, and the percentage of customers dissatisfied with the way they were treated by the Council. Action plans had been developed to outline what action would be taken to improve performance. In fact, in month for September 2014 the overall dissatisfaction was 17.7%, against the target of 20%.

The key service delivery measure performing below target was; the time taken to process all new claims and change events for Housing and Council Tax benefit. Again, action plans were included within the report which outline what actions were being taken to improve performance.

**Decision: That the report be noted.**

**Reasons for recommendation(s)**

To facilitate the on-going analysis and management of the Council's performance in delivering the Corporate Strategy.

**Alternative options considered and rejected**

None.

**14.EC.81 Revenue and Capital Budget Monitoring 2014/15 Report 2**

The report of the Chief Executive was presented by the Deputy Leader and Executive Member (Resources), Councillor Peter Wilson.

Members discussed the recommendations in turn and raised several queries.

Members highlighted the fantastic work which had been undertaken by the Council, partners, schools and the community for "in bloom" and the success achieved at the North West in Bloom and Britain in Bloom awards.

**Decision:**

1. That the full year forecast position for the 2014/15 revenue budget and capital investment programme be noted.
2. Following the success of the Chorley in Bloom and buy-in from the community, Council be requested to approve the setting aside of £40,000 from in-year underspend to develop proposals surrounding the in bloom concept.
3. Approval granted to the use of £30,000 from budget savings in 2014/15 to fund the additional cost of borough-wide campaigns and events.
4. Council be requested to approve the use of £112,000 from budget savings achieved on the Property Services contract in 2014/15 to contribute a sum of £65,000 towards the Town Hall refurbishment works and £47,000 towards the capital cost of Christmas attractions and events. It is further proposed that any additional saving achieved in 2014/15 against this budget be transferred to the Buildings Maintenance Reserve to fund future asset improvement works.
5. That the transfer of a sum of £30,000 received from Chorley Community Housing to an Earmarked Reserve to fund continuation of the Employability Officer post in 2015/16 be noted.
6. That the forecast position on the Council's reserves be noted.
7. Council be requested to approve the following additions to the capital budget all externally funded from Section 106 receipts: £120k for the programme of improvement works at Ranglett's Recreation Ground; £63k for the improvement of the boroughs playing fields; and £2k from three small contributions to the Eaves Green development.
8. That the addition of a £10k contribution received from Lancashire County Council to the Buttermere Play and Recreation budget be noted.
9. Council be requested to approve the transfer of budgets between the capital and revenue budgets to better reflect future delivery of schemes – for further information see paragraph 59.
10. Council be requested to approve the removal of an £80k budget in the capital programme originally earmarked to fund the Council's contribution to a future highway improvement scheme which is no longer going ahead.
11. Council be requested to approve the removal from the capital programme of £25k for IT Projects. This element of the project will be funded from in-year revenue savings rather than borrowing, which will save the Council the cost of repayment in future years.
12. That the addition to the capital programme of £1.1m to fund the agreed Council contribution to the Croston Flood Prevention Scheme approved at Council on 23rd September 2014 be noted.
13. Council be requested to approve the proposed re-profiling of the Capital Programme to better reflect delivery in 2014/15.

**Reasons for recommendation(s)**

To ensure the Council's budgetary targets are achieved.

**Alternative options considered and rejected**

None.

**14.EC.82 Fleet Street Master Plan - Extra Care Scheme**

The report of the Director of Customer and Advice Services was presented by the Executive Member (Customer and Advice Services), Councillor Graham Dunn.

Nationally and locally there were significant challenges in meeting the needs of a changing demographic profile, with increasing life expectancy and demands for housing which balance independence with varying levels of care and support.

Lancashire County Council published an Extra Care and Specialist Housing Strategy in May 2014 and this document provided strategic context for this emerging issue, as well as a compelling argument for significant volume of new provision of older person's accommodation across Lancashire, to meet both need but also deliver efficiency savings from the use of residential care and also hospital admissions.

Fleet Street was identified as a potential parcel of land suitable for housing development as part of the Town Centre Masterplan. A detailed consultation exercise was undertaken with local residents. The outcome of the consultation was positive and demonstrated a support locally for older person's accommodation.

Extra care in particular was identified as a suitable option as it was more than simply accommodation only for older persons, enabling care and support to be provided as part of an independent living environment, for those whose only other option was residential care.

Several site visits had been undertaken, at Wigan, Salford and Ormskirk. The project would require thorough planning and the support of relevant stakeholders including LCC, the CCG and the HCA. Initial discussions with these partners had been positive.

Members noted that a balance of tenure would be required.

#### **Decision:**

- 1. Council be requested to proceed with developing the business case and design for an extra care scheme on Fleet Street.**
- 2. Approval granted that an options appraisal is incorporated into the project which includes exploring the option for a council owned and managed Extra Care Scheme.**
- 3. Council be requested to proceed with site accumulation works and associated consultation.**
- 4. Council be requested to allocate sufficient resources in order to proceed with the project, which will enable the commission of an architect and if necessary professional fees to assist in the modelling of the scheme finances, including capital costs and income and expenditure.**
- 5. That subject to the findings of the business case, a future report is submitted to Executive Cabinet which will seek permission to allocate the land, any capital funding and to progress the scheme.**

#### **Reasons for recommendation(s)**

To deliver appropriate housing for older persons and develop a scheme which will become a long-term council asset which will generate a revenue income stream.

#### **Alternative options considered and rejected**

An alternative option is to transfer the site to an RP for use for general needs housing however this was rejected because there is a compelling case for new older persons accommodation and the Council needs to explore ways of combining the delivery strategic objectives with generating income.



**14.EC.83 Digital Changes to Business Processes**

The report of the Director of Customer and Advice Services was presented by the Executive Member (Customer and Advice Services), Councillor Graham Dunn.

The Councils Digital Strategy aimed to help residents/customers with digital access to services and information. Significant progress continued with the digital agenda and work was underway to promote digital inclusion for customers to access services online.

Changes to services would be made aimed at speeding up digital access and digital inclusion which otherwise would require an increase in resources. The changes were in line with the aims and objectives of the council in adopting a 'digital first' approach helping to improve services, achieve further efficiencies and improvements in both business and management information.

Members noted that the Councils customer service centre would continue to support in person access to services and through its digital access points.

In response to a query it was noted that savings based on staffing resources were not cashable, at this stage, but intended to be used to enhance both single front office and planning services to the customer throughout the changes.

Members noted that Universal Credit would be launched the following week, which would be resource intensive for staff.

**Decision: That the changes outlined in the report be noted.**

**Reasons for recommendation(s)**

Changes to how customers access services are necessary:

- a. The changes improve access to services for customers whilst promoting digital access.
- b. There has been an increase in customer contact over the last 18 months due to a number of initiatives and external changes:  
There has been a high demand for waste collection services such as the free waste electrical and electronic equipment and recycling waste container service  
There have also been external factors such as the welfare reform changes, including the Council Tax Support Scheme and the expansion of Buckshaw Village that have led to an increase in the demand for services and information from the council
- c. Balancing resources without compromising services is at the forefront of these change proposals.

**Alternative options considered and rejected**

No viable alternative options have been identified at this stage.

**14.EC.84 Exclusion of the Public and Press**

**Decision: To exclude the press and public for the following item of business on the ground that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972.**

**14.EC.85 Lancashire County Council Recommissioning of Integrated Home Improvement Services (IHIS)**

The confidential report of the Director of Customer and Advice Services was presented by the Executive Member (Customer and Advice Services), Councillor Graham Dunn.

**Decision:**

- 1. Approval granted to accept LCC's offer of a partnership arrangement to deliver the IHIS service in Chorley (contract area 3) from April 2015, on an initial 3 year term to 31 March 2018, with an option to extend for an additional 2 years to 31 March 2020.**
- 2. Approval granted for Officers to investigate the feasibility of the Council tendering for the IHIS service in contract area 4, which comprises West Lancashire, South Ribble and Preston. Exploring the potential for such an opportunity would include dialogue with Preston Care & Repair (with whom we already work closely as our existing Handyperson provider) as potential partners in a joint bid for this contract.**

**Reasons for recommendation(s)**

Accepting the IHIS contract will enable the Council – through the HIA - to continue to directly deliver a holistic service to some of the most vulnerable members of the community.

**Alternative options considered and rejected**

An option of declining LCC's offer to enter into a partnership agreement to deliver the IHIS service was considered and rejected. To decline LCC's offer would have meant loss of funding to the HIA. It could have also compromised the Council's position in the sense that its ability to influence and direct the activities of the delivery agent would be reduced if that role was not performed by the HIA.

Chair

Date



Report of	Meeting	Date
Chief Executive (Introduced by the Executive Leader and Executive Member (Economic Development and Partnerships))	Executive Cabinet	11 December 2014

**OPEN SPACE PROVISION UPDATE**

**PURPOSE OF REPORT**

1. To provide an update on open space provision data in the Borough since the Open Space Study 2012. The data is used for a number of purposes including:
  - a) determining open space contributions from planning applications submitted for new housing development;
  - b) developing capital programmes for new open space provision and for improvements to existing provision;
  - c) informing and assessing bids for the Play & Recreation Fund;
  - d) informing development plan monitoring reports.

**RECOMMENDATION(S)**

2. To note the contents of the report.

**EXECUTIVE SUMMARY OF REPORT**

3. Policy 24 of the Central Lancashire Core Strategy provides the policy basis upon which local standards are devised and developer contributions are sought for open space and playing pitches. The approach to securing open space contributions from new housing developments is set out in the Central Lancashire Open Space and Playing Pitch SPD adopted in September 2013. The SPD clearly signposts the Open Space Study data 2012 as the evidence base for seeking contributions to address shortfalls in quantity, accessibility or quality/value, and the Framework requires evidence to be kept up to date.
4. This report provides information on updated open space data that is used when assessing the open space contributions from new housing developments in the Borough and identifies the main changes to the data and the implications of these changes.

<b>Confidential report</b> Please bold as appropriate	Yes	<b>No</b>
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<b>Key Decision?</b> Please bold as appropriate	Yes	<b>No</b>
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**REASONS FOR RECOMMENDATION(S)**

**(If the recommendations are accepted)**

5. To ensure Members are aware of the up to date evidence on open space.

**ALTERNATIVE OPTIONS CONSIDERED AND REJECTED**

- 6. None.

**CORPORATE PRIORITIES**

- 7. This report relates to the following Strategic Objectives:

Involving residents in improving their local area and equality of access for all		A strong local economy	
Clean, safe and healthy communities	x	An ambitious council that does more to meet the needs of residents and the local area	

**BACKGROUND**

- 8. Policy 24 of the Central Lancashire Core Strategy provides the policy basis upon which local standards are devised and developer contributions are sought. The approach to securing open space contributions from new housing developments is set out in the Central Lancashire Open Space and Playing Pitch SPD adopted in September 2013. The SPD clearly signposts the Open Space Study data 2012 as the evidence base for seeking contributions to address shortfalls in quantity, accessibility or quality/value, and the Framework requires evidence to be kept up to date.
- 9. An Open Space Study was published in May 2012 which assessed the quantity of open space provision in Chorley Borough. It set quantity standards (hectares per 1,000 population) for the provision of a number of open space typologies and identified how much provision is required in each settlement and ward for each typology to meet the standard. The current provision in each settlement and ward was then calculated and compared to the required provision to identify if there was a surplus or deficit of provision of each typology. The Open Space Study also assessed the quality and value of each area of open space in order to identify sites that need improvements.
- 10. The quantity and quality/value data is used when determining open space contributions relating to new housing developments. Where there are deficiencies in quantity or quality/value, contributions towards new provision or improvements are required. The Framework requires that planning policies should be based on robust and up to date assessments of the needs for open space, sports and recreation facilities and opportunities for new provision, and it is therefore important to keep this data up to date.

**UPDATE OF OPEN SPACE PROVISION**

- 11. In September/October 2014 an update of open space provision was undertaken. This involved:
  - Identifying new areas of open space provided since the Open Space Study was published, adding them to the quantity of provision and assessing their quality and value.
  - Identifying sites that have been enhanced or have deteriorated since the Open Space Study was published and reassessing their quality and value.
  - Identifying any areas of open space that have been lost and removing them from the data.
  - Re-measuring all open spaces to ensure accurate site areas are recorded.
- 12. The update of the quantity of provision by settlement and ward is included in Appendix 1 of this report.

**SUMMARY OF MAIN CHANGES TO OPEN SPACE PROVISION AND IMPLICATIONS**

13. The update of the quantity of provision has resulted in there now being a surplus of provision of some typologies in some areas where there was previously a deficit and vice versa. Details of this are provided below and the affected data is highlighted in the tables in Appendix 1. Where the update of quantity of provision does not result in there being a change in whether there is a surplus/deficit there are no implications when assessing planning applications for housing development.
14. In the wards of Astley Village and Buckshaw, Chorley North West and Wheelton and Withnell there is now a surplus of provision for children/young people whereas before the data was updated there was a deficit. This is due to new provision in these wards since the Open Space Study was published in 2012. The implication of this is that previously when there was a deficit, any planning applications for housing in these wards (outside of defined settlements – if the proposal is within a defined settlement the settlement data is used) would be required to pay a financial contribution of £134 per dwelling towards new provision of this typology or if the development was 100 or more dwellings on-site provision of this typology would be required. Now that there is a surplus of provision, a financial contribution will only be required if the proposed development is within 800 metres of a site of this typology that is identified as low quality and/or low value and the money will be spent on improving the site(s).
15. In the ward of Euxton South there is now a deficit of provision for children/young people whereas before the data was updated there was a small surplus. This is due to site boundaries being checked for accuracy and sites being re-measured. The implication of this is the opposite of above and that previously when there was a surplus of provision, a financial contribution would only be required if the proposed development was within 800 metres of a site of this typology that was identified as low quality and/or low value and the money would be spent on improving the site(s). Now that there is a deficit any planning applications for housing in this ward (outside of defined settlements – if the proposal is within a defined settlement the settlement data is used) will be required to pay a financial contribution of £134 per dwelling towards new provision of this typology or if the development is 100 or more dwellings on-site provision of this typology will be required.
16. In the settlement of Buckshaw Village there is now a surplus of provision of amenity greenspace whereas before the data was updated there was a deficit. This is due to new provision in the settlement since the Open Space Study was published in 2012. The implication of this is that previously when there was a deficit, any planning applications for housing in the settlement would be required to pay a financial contribution of £140 per dwelling towards new provision of this typology or if the development was 100 or more dwellings on-site provision of this typology would be required. Now that there is a surplus of provision, a financial contribution will only be required if the proposed development is within 800 metres of a site of this typology that is identified as low quality and/or low value and the money will be spent on improving the site(s).
17. The reassessment of the quality and value of sites has resulted in some sites being re-scored as high quality and/or high value from low quality and/or low value and vice versa. The implication of this is that financial contributions will no longer be required from housing developments towards the improvement of sites that are now high quality and high value. Where a site was previously high quality and high value but is now low quality and/or low value, financial contributions will now be required from housing developments towards the improvement of the site. This only applies to housing developments within 800 metres of the site.

- 18. In the same way that monitoring reports on housing and employment land are made, open space will be monitored and an annual report published. The information is a matter of public record in determining whether or not an obligation for open space should be sought in relation to proposals for housing development, and the information will inform pre-application discussions and the determination of planning applications in this regard. Officers will continue to update the information in order to inform the assessment of open space contributions from housing developments.
- 19. Members should note that applicants may seek to renegotiate s106 agreements where it is in their interests to do so, for example where there is now a surplus of provision or an improvement in quality or value.
- 20. Members should also note that the information is also used to inform the preparation of the capital programme, and to inform the preparation and assessment of bids for the Council's Play & Recreation Fund.

**IMPLICATIONS OF REPORT**

- 21. This report has implications in the following areas and the relevant Directors' comments are included:

Finance	x	Customer Services	
Human Resources		Equality and Diversity	
Legal	x	Integrated Impact Assessment required?	
No significant implications in this area		Policy and Communications	

**COMMENTS OF THE STATUTORY FINANCE OFFICER**

- 22. There are no financial implications associated with this report.

**COMMENTS OF THE MONITORING OFFICER**

- 23. No comments.

GARY HALL  
CHIEF EXECUTIVE

<b>Background Papers</b>			
<b>Document</b>	<b>Date</b>	<b>File</b>	<b>Place of Inspection</b>
Central Lancashire Open Space Study	May 2012		www.chorley.gov.uk
Central Lancashire Core Strategy	July 2012		www.chorley.gov.uk
Chorley Local Plan 2012 – 2026 (Amended in accordance with Inspector's Partial Report)	November 2013		www.chorley.gov.uk
Central Lancashire Open Space and Playing Pitch SPD	September 2013		www.chorley.gov.uk

<b>Report Author</b>	<b>Ext</b>	<b>Date</b>	<b>Doc ID</b>
Katherine Howarth	5281	19/11/2014	***

## APPENDIX 1

### Current Provision by Settlement – Updated November 2014

Settlement	Parks and Gardens - current provision	Parks and Gardens - surplus/deficit	Natural/ Semi-Natural - current provision	Natural/ Semi-Natural - surplus/deficit	Amenity Greenspace - current provision	Amenity Greenspace - surplus/deficit	Provision for Children/Young People - current provision	Provision for Children/Young People - surplus/deficit	Allotments - current provision	Allotments - surplus/deficit
Abbey Village	0	-0.450	0	-1.095	0.087	-0.085	0.131	+0.112	0.720	+0.703
Adlington	0.073	-10.308	0.625	-24.593	2.245	-1.722	0.302	-0.133	0	-0.380
Bretherton	0	-1.291	0	-3.137	0.245	-0.248	0.089	+0.035	0	-0.047
Brindle	0	-1.190	3.066	+0.175	0	-0.455	0	-0.050	0	-0.044
Buckshaw Village	0	-4.964	0	-12.059	3.012	+1.115	0.488	+0.280	0	-0.182
Charnock Richard	0	-2.261	0	-5.494	0	-0.864	0.102	+0.007	0	-0.829
Chorley Town	39.388	-25.789	22.289	-136.046	42.380	+17.469	2.507	-0.222	3.624	+1.235
Clayton Brook/Green	0	-19.816	5.299	-42.841	13.310	+5.736	0.272	-0.558	0.374	-0.352
Clayton-le-Woods	0	-7.541	104.759	+86.440	4.241	+1.359	0.224	-0.092	0	-0.276
Coppull	0.069	-13.010	11.592	-20.183	3.074	-1.925	3.154	+2.606	0.083	-0.396
Croston	0	-4.687	0	-11.387	0.941	-0.850	0.071	-0.125	0	-0.172
Eccleston	6.905	-1.149	0	-19.567	0.437	-2.641	0.766	+0.429	0	-0.295
Euxton	3.295	-11.857	330.670	+293.861	2.837	-2.954	0.553	-0.082	0	-0.555
Gib Lane	0	-0.583	0	-1.415	0.192	-0.031	0	-0.024	0	-0.021
Gregson Lane	0	-0.777	0	-1.888	0	-0.297	0	-0.033	0	-0.028
Higher Wheelton	0	-0.476	0	-1.155	0	-0.182	0	-0.020	0	-0.017
Hoghton	0	-1.125	0	-2.733	0	-0.430	0	-0.047	0	-0.041
Mawdesley	1.511	-0.273	0	-4.334	0.208	-0.474	0.063	-0.012	0	-0.065
Wheelton	0	-1.560	0	-3.791	0.209	-0.387	0.042	-0.023	1.070	+1.013
Whittle-le-Woods	0	-8.578	0	-20.838	4.694	+1.416	0.492	+0.133	0.206	-0.108
Withnell/Brinscall	0	-4.549	4.595	-6.457	0.403	-1.336	0.158	-0.033	0.727	+0.560

## Current Provision by Ward – Updated November 2014

Ward	Parks and Gardens - current provision	Parks and Gardens - surplus/deficit	Natural/ Semi-Natural - current provision	Natural/ Semi-Natural - surplus/deficit	Amenity Greenspace - current provision	Amenity Greenspace - surplus/deficit	Provision for Children/ Young People - current provision	Provision for Children/ Young People - surplus/deficit	Allotments - current provision	Allotments - surplus/deficit
Adlington and Anderton	0.073	-13.310	0.625	-31.887	2.157	-2.958	0.291	-0.269	0	-0.490
Astley Village and Buckshaw	0	-6.989	3.482	-13.496	15.881	+13.210	0.388	+0.095	0	-0.256
Brindle and Hoghton	0	-4.177	8.673	-1.475	0.192	-1.404	0	-0.175	0.091	-0.062
Chisnall	0	-7.809	2.739	-16.234	1.393	-1.592	3.029	+2.702	0	-0.286
Chorley East	0	-12.509	0	-30.387	6.316	+1.535	0.655	+0.131	1.065	+0.607
Chorley North East	0	-14.037	3.414	-30.685	3.072	-2.293	0.236	-0.352	1.074	+0.560
Chorley North West	39.388	+28.224	2.822	-24.299	1.617	-2.650	0.490	+0.022	0.727	+0.318
Chorley South East	0	-11.915	0	-28.944	4.035	-0.519	0.476	-0.023	0.073	-0.364
Chorley South West	0	-15.311	338.566	+301.372	14.102	+8.250	0.319	-0.322	0.685	+0.122
Clayton-le-Woods and Whittle-le-Woods	0	-13.603	4.329	-28.717	6.188	+0.989	0.641	+0.072	0.580	-0.096
Clayton-le-Woods North	0	-12.782	0.970	-30.081	10.493	+5.608	0.192	-0.343	0	-0.468
Clayton-le-Woods West and Cuerden	0	-8.381	104.759	+84.399	4.241	+1.038	0.224	-0.127	0	-0.307
Coppull	0.069	-12.149	8.853	-20.829	2.461	-2.208	0.623	+0.111	0.083	-0.365
Eccleston and Mawdesley	8.416	-0.352	0	-27.859	0.645	-3.738	0.829	+0.349	0	-0.420
Euxton North	0	-8.643	2.170	-18.826	1.973	-1.330	0.244	-0.118	0	-0.317
Euxton South	3.295	-4.383	2.505	-16.148	0.570	-2.365	0.301	-0.021	0	-0.281
Heath Charnock and Rivington	146.633	+142.452	0	-10.157	0.592	-1.006	0.011	-0.164	0	-0.153
Lostock	0.865	-10.782	0	-28.295	1.186	-3.265	0.196	-0.292	0	-0.427
Pennine	0	-4.393	0	-10.672	2.026	+0.347	0.099	-0.085	1.070	+0.782
Wheulton and Withnell	1.197	-6.655	4.595	-14.480	0.699	-2.302	0.331	+0.002	1.681	+1.393





Report of	Meeting	Date
Director of Public Protection, Streetscene and Community (Introduced by the Executive Member for Resources)	Executive Cabinet	11 December 2014

## APPROVAL FOR PROCUREMENT OF NEIGHBOURHOOD VANS

### PURPOSE OF REPORT

- To seek approval for the procurement approach including the award procedure, evaluation methodology and criteria for 8 x Neighbourhood Vans.

### RECOMMENDATION(S)

- To approve the procurement approach for 8 x Neighbourhood Vans via direct award through the Crown Commercial Service Vehicle Purchase Framework Agreement Reference RM 859.
- To approve the procurement approach for the fitting out of the neighbourhood vans as detailed in the report.

### EXECUTIVE SUMMARY OF REPORT

- The Council's fleet of neighbourhood vans have now come to the end of their lease period and are due for replacement. A total of 8 vans now need to be procured.
- The report outlines the procurement approach and seeks approval for the direct award to purchase 8 vans – 3 electric and 5 diesels.

<b>Confidential report</b> Please bold as appropriate	Yes	<b>No</b>
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<b>Key Decision?</b> Please bold as appropriate	<b>Yes</b>	No
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<b>Reason</b> Please bold as appropriate	1, a change in service provision that impacts upon the service revenue budget by £100,000 or more	<b>2, a contract worth £100,000 or more</b>
	3, a new or unprogrammed capital scheme of £100,000 or more	4, Significant impact in environmental, social or physical terms in two or more wards

**REASONS FOR RECOMMENDATION(S)**

**(If the recommendations are accepted)**

- 6. Under the Council’s contract procedure rules approval by the Executive Cabinet of contract award procedure and evaluation criteria for tenders greater than £75,000 in value is required.

**ALTERNATIVE OPTIONS CONSIDERED AND REJECTED**

- 7. The Council has considered alternative procurement routes including Open Tender and other framework options.

**CORPORATE PRIORITIES**

- 8. This report relates to the following Strategic Objectives:

Involving residents in improving their local area and equality of access for all		A strong local economy	
Clean, safe and healthy communities	✓	An ambitious council that does more to meet the needs of residents and the local area	

**BACKGROUND**

- 9. The Council’s fleet of Neighbourhood Vans have now come to the end of their lease period and are due for replacement. A total of 8 vans now need to be procured.

**SPECIFICATION**

- 10. The specification of the vans together with the optional extras has been determined with the Neighbourhoods team. The Nissan NV200 provides the storage space required including side access and space for dog cages.
- 11. A mix of diesel / electric vehicles has been chosen as this will provide savings whilst also ensuring service resilience. For most daily duties the charging range of the electric vehicles is sufficient (80 miles). By also having some diesel vehicles this will ensure service resilience for any duties or ad-hoc work that requires greater traveling distances such as dropping off stray dogs to kennels outside of the borough.
- 12. The following 8 vehicles required will be as follows:
  - 1. Nissan NV200 1.5 Dci Accenta in white c/w Beacon bar (lined, sealed & 1 dog cage)
  - 2. Nissan NV200 1.5 Dci Accenta in white c/w Beacon bar (lined, sealed & 2 dog cages)
  - 3. Nissan NV200 1.5 Dci Accenta in white c/w Beacon bar (lined, sealed & 2 dog cages)
  - 4. Nissan NV200 1.5 Dci Accenta in white c/w Beacon bar (lined, sealed & 2 dog cages)
  - 5. Nissan NV200 1.5 Dci Accenta in white c/w Beacon bar (lined, sealed & 2 dog cages)
  - 6. Nissan E - NV200 Accenta RAPID in white c/w Beacon bar (lined & sealed)
  - 7. Nissan E - NV200 Accenta RAPID in white c/w Beacon bar (lined & sealed)
  - 8. Nissan E - NV200 Accenta RAPID in white c/w Beacon bar (lined & sealed)
- 13. It is proposed that the above vehicles are procured through the Crown Commercial Service (CCS) Vehicle Purchase Framework Agreement Reference RM 859.

14. The CCS framework is a national public sector framework agreement which has been advertised and awarded in accordance with EU Procurement Rules and is therefore fully compliant with EU procurement legislation. Procurement through the framework has a number of benefits including aggregated volume for best value pricing and discounts, full account of the clean vehicle directive and nationally agreed, streamlined terms and conditions.
15. Procurement through Frameworks is specifically provided for within the Council’s Contract Procedure Rules (CPR 35).
16. Pricing for individual vehicles can be accessed directly through the on line CCS fleet portal by authorised procurement officers. It is intended to determine the vehicle models/ makes which are capable of meeting the Council’s specific specification requirements and obtain pricing for each of these vehicles from the relevant manufacturer via the CCS online- fleet portal. The contract will be directly - awarded to the lowest cost / best value vehicle manufacturer in accordance with the published framework guidance.
17. The direct award pricing available via the fleet portal has been tested and has been determined to be extremely competitive with high discounts available.
18. Following purchasing of the vehicles a financial assessment will be undertaken to determine the best financing option such as leasing or borrowing. Purchase and subsequent leasing has provided the best option for recent procurement of vehicles such as the mechanical sweepers.
19. All of the vans will be dry lined and sealed with five vans having dog cages fitted. This work is estimated to cost £30K and this will be procured through three competitive quotes in line with the Council’s procurement procedure.
20. If the vehicles are ordered in December 2014 they should be available for April 2015 following delivery and fitting out.
21. The Executive Member (Streetscene Services) has been consulted and is in full agreement with the proposal.

**IMPLICATIONS OF REPORT**

22. This report has implications in the following areas and the relevant Directors’ comments are included:

Finance	✓	Customer Services	
Human Resources		Equality and Diversity	
Legal	✓	Integrated Impact Assessment required?	
No significant implications in this area		Policy and Communications	

**COMMENTS OF THE STATUTORY FINANCE OFFICER**

23. The procurement exercise will determine the most cost effective approach to replace the vans. Should the decision be taken to lease the vehicles and dry lining/sealing, they would be recharged to a leasing company and the cost to the Council would be the annual rentals. However if outright purchase, financed by borrowing is preferred, budget approval would be required in the capital programme. There is sufficient budget provision within the Streetscene Fleet budget to fund either annual lease costs or the annual costs of borrowing.
24. Borrowing is the only procurement option available for the electric vehicles as leasing opportunities are not currently available.

25. The method of financing the diesel vehicles will be considered after a full option appraisal, and the budget implications for diesel and electric vehicles will be reflected in revenue budget and capital programme monitoring reports as appropriate.

**COMMENTS OF THE MONITORING OFFICER**

26. The proposed procedure is compliant with the Council's Contract Procedure Rules. A direct award is appropriate for the reasons detailed in the report. As this is a Key Decision notice will be placed on the Notice of Key Decisions document and publicised.

JAMIE CARSON

DIRECTOR OF PUBLIC PROTECTION, STREETSCENE AND COMMUNITY

<b>Report Author</b>	<b>Ext</b>	<b>Date</b>	<b>Doc ID</b>
Jamie Dixon	5250	24 November 2014	EC NH Vans Procurement 11-12-2014

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